

Dear Participant,

On behalf of the Organizing Committee, we would like to thank you for the registration for the upcoming **ENDT & CM 2021**, which will be held on-line and in person from October 4–7, 2021.

Despite the circumstances, we sincerely hope that you will find the Conference to be diversified and productive event.

We would like to provide you an information for both online and in person package before the Conference starts.

IN-PERSON INSTRUCTIONS

CONFERENCE VENUE

City Conference Center, Prague (in Czech Konferenční centrum City, KCC)

Address: Na Strži 2097/63, 140 00 Prague 4

HOW TO GET THERE

City Conference Center is next to the red line metro - station Pankrác. The information about the place and how to get there, you will find on [this link](#). There is a map for your better orientation and detailed description how to get there.

REGISTRATION

The registration desk will be located on the first floor of the Congress City Center. We will be at your assistance during the following working hours:

Monday, October 4, 2021: 9:00 -17:30

Tuesday, October 5, 2021: 8:00 – 18:00

Wednesday 6, 2021: 8:30 – 18:00

Thursday, October 7, 2021: 8:30 -13:00

WIFI

Available networks:

KCCEmpiria – passwordempiria

KCCPanorama – passwordpanorama

KCCTower – passwordtower

PROGRAMME

The Conference programme is available [HERE](#)

Please keep checking the schedule, there may be minor changes.

Physical participants are asked to submit their presentation in the "Speaker Ready Room" in Prague at least 2 hours before the start of their session (to be precise: of the session, not of your presentation!), in PPTX or PDF format. Presenters are kindly asked to be in their allocated room 10 minutes before the start of the session (to be precise: of the session, not of your presentation).

Oral presentations will be streamed online and recorded, and remote participants will be able to ask questions both in text chat and by audiovisual connection.

REFRESHMENT

Coffee and water service available throughout the days. Snacks will be provided during the coffee breaks.

Lunch will be served at Café Empiria and a lunch voucher is required. Lunch vouchers will be handed over at the registration desk.

CONGRESS DINNER

Address: Brewery house Malostranská beseda, Malostranské náměstí 35, 118 00 Malá Strana

Where and when: October 6th, 2021 at 19:00

Dress code: Semi-formal

Musical program included

Registration is still possible.

COVID POLICY

It is mandatory to wear a face mask during the conference and keep distance of 2 meters.

It is mandatory to fill out the "**INFECTIVITY-FREE DECLARATION**". Please fill out the document [here](#) and bring it to the registration desk.

TRAVELLING

We would like to remind you that it is your responsibility to check whether you are allowed to travel to the Czech Republic (Prague).

- **Check your country's travel regulations**
- **Check your employer's business travel and/or reimbursement rules**
- **Check the Czech regulations for entering the country**
- **Check your country's regulations for returning home**

If you will not be able to travel due to covid-19 travelling restrictions and you would need to change your mode of participation, please contact the conference secretariat as soon as possible at endtcm21@guarant.cz

Notice: check the travel conditions of the airline or other transport company with which you will travel to the Czech Republic. The conditions may differ from the conditions for entry into the Czech Republic issued by the government of the Czech Republic.

SPEAKERS READY ROOM

Speaker's ready room for uploading presentations is located in the foyer.

INSTRUCTIONS FOR VIRTUAL PLATFORM

To attend the virtual congress, you need to be registered and have your registration fee fully paid. For pre-registered participants (with already paid registration fee) it will be possible to log into the online platform from **Friday, October 1st**.

To attend the virtual Conference, please click on the **User Login** link in the top right corner of the page <https://endtcm21.gcon.me>. The site will request for your login credentials (email address and password). On your first login attempt the site will ask you to provide your email address (which has been used for the registration), your password will be automatically sent to this address (from the email address info@gcon.me so please remove this address from your spam filter). Detailed instructions on how to use the virtual platform are available **HERE**.

Should you have further queries, do not hesitate to contact me.

On behalf of the 2nd ENDT & CM Days 2021 congress secretariat

Kind regards,

MARKÉTA DARÁNIOVÁ | Registration Coordinator | M.: +420 720 967 148

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